

CIC #: 99EPA EPA SUPERFUND PROGRAM

Billed Date: 01-Feb-2018

Customer Order Number: DW96959235

DIAMOND HEAD PDI/RD 469812

EPA 807

**VOUCHER FOR TRANSFERS  
BETWEEN APPROPRIATIONS AND/OR FUNDS (AR 37-1)**

Mission Assignment No:

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Accounts Of  
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<u>D.O. Voucher No.</u>	<u>BU. Voucher No.</u>	<u>Bill No.</u>	<u>Paid By Check No.</u>	<u>Collection Vou. No.</u>
		27088591		
		Partial # 1	01-Nov-2017 Thru 01-Feb-2018	

**Billed Office (Mail To):**

U S ENVIRONMENTAL PROTECTION AGENCY  
ACCOUNTING OPERATIONS OFFICE  
26 W MARTIN LUTHER KING DRIVE  
CINCINNATI OH 45268-7002

**Billing Office (Send Remittance To):**

USACE FINANCE CENTER G5  
KANSAS CITY DISTRICT G5  
5720 INTEGRITY DRIVE  
MILLINGTON TN 38054-5005

**Billed Accounting Classification**

068 068 X 8145.0000 2018 00 0000 000000 0000 000000 68010015

**Billing Accounting Classification**

\$4,176.71 096 NA X 3122.0000 G5 08 2416 868 012235 96231

\$4,176.71

Line Item	Moa	Description	Eaid No	Amount
1	INHOUSE - LABOR	DEPARTMENTAL OVERHEAD COSTS		\$1,312.32
1	INHOUSE - LABOR	GENERAL AND ADMINISTRATIVE OVERHEAD COSTS		\$340.70
1	INHOUSE - LABOR	LABOR		\$2,523.69
<b>Subtotal:</b>				<b>\$4,176.71</b>

**CORPS CERTIFICATION**

"I CERTIFY THAT THE ABOVE ARTICLES WERE DELIVERED AND/OR THE SERVICES PERFORMED AS STATED AND THAT THE PAYMENT REQUESTED IS CORRECT TO THE BEST OF MY KNOWLEDGE, AND SHOULD BE PAID AND CHARGED TO THE APPROPRIATION(S) OR FUNDS AS INDICATED."

2/24/18

DATE

SIGNATURE

*Nanci E. Higginbotham*  
Nanci E. Higginbotham

<b>Total Billed Amount:</b>	\$4,176.71
<b>Less Partial Amount Paid:</b>	\$0.00
<b>Payment Due Date: 03-Mar-2018</b>	<b>Pay This Amount: \$4,176.71</b>

<b>Funds Authorized:</b>	\$65,000.00
<b>Total Billed Amount:</b>	\$4,176.71
<b>Prev Billed Amount:</b>	\$0.00
<b>Current Billed Amount:</b>	\$4,176.71
<b>Total Flux Billed:</b>	\$0.00
<b>Prev Flux Billed:</b>	\$0.00
<b>Current Flux Billed:</b>	\$0.00

**CERTIFICATE OF OFFICE BILLED**

I certify that the above articles were received and accepted or the services performed as stated and should be charged to the appropriation(s) and/or fund(s) as indicated above, or that the advance payment requested is approved and should be paid as indicated.

Date:

Authorized Administrative or Certifying Officer

PROGRESS REPORT

KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ  
IA Number: DW96959235

MONTHLY REPORT FOR JANUARY 2018

	Revised Reimbursable (096X3122)	Direct Fund Cite	IA Totals (096X3122)
STATEMENT OF CHARGES FOR PERIOD:			
Total Funds Authorized:	\$65,000.00	\$65,000.00	\$130,000.00
Less Total Expenditures: (-)	\$4,176.71	\$0.00	\$4,176.71
Less Undelivered Orders: (-)	\$0.00	\$0.00	\$0.00
Less Commitments: (-)	\$13,823.29	\$0.00	\$13,823.29
Funds Available Balance:	\$47,000.00	\$65,000.00	\$112,000.00

BILLING ACTIVITY (096X3122):	
Bill Number: 27088591	
Funds Expended During Report Period:	\$4,176.71
Total Billed to Date:	\$4,176.71
DIRECT FUND CITE PAYMENTS:	
Funds Expended During Report Period:	\$0.00
Total Expended to Date:	\$0.00

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PROGRESS REPORT

KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ  
IA Number: DW96959235

Bill Number: 27088591  
Bill Invoice Date: 01-FEB-2018

Monthly Billing Amount(096X3122): \$4,176.71

Monthly Direct Fund Cite Contract Cost(068X8145): \$0.00

Budget Categories	Costs for Current Month	Prior Month's Summary	Project Costs to Date
a Personnel	\$1,548.29	\$0.00	\$1,548.29
b Fringe Benefits	\$975.40	\$0.00	\$975.40
c Travel	\$0.00	\$0.00	\$0.00
d Equipment	\$0.00	\$0.00	\$0.00
e Supplies	\$0.00	\$0.00	\$0.00
f Procurement	\$0.00	\$0.00	\$0.00
g Construction	\$0.00	\$0.00	\$0.00
h Other	\$0.00	\$0.00	\$0.00
i Total Direct Charges	\$2,523.69	\$0.00	\$2,523.69
j Total Indirect Charges	\$1,653.02	\$0.00	\$1,653.02
k TOTAL	\$4,176.71	\$0.00	\$4,176.71

LABOR BREAKOUT FOR MONTH:

Individual	Location	Function	Hours	Labor Amount
KENNETH C KAMP	KANSAS CITY DISTRICT	CIVIL ENGINEER	6.00	\$610.86
MANDY M ASHMORE	KANSAS CITY DISTRICT	SUPERVISORY CONTRACT SPECI	1.00	\$124.83
NANCI E HIGGINBOTHAM	KANSAS CITY DISTRICT	HTRW PROJECT MANAGER	12.00	\$1,770.41

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PROGRESS REPORT

KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ

LABOR BREAKOUT FOR MONTH:  
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Individual -----	Location -----	Function -----	Hours -----	Labor Amount -----
PHILLIP R ROSEWICZ	KANSAS CITY DISTRICT	CIVIL ENGINEER	11.25	\$1,659.75
CLARISSA R DOUTHIT	KANSAS CITY DISTRICT	PROCUREMENT TECHNICIAN (OA	0.25	\$10.86
			-----	-----
TOTAL LABOR:			30.50	\$4,176.71

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## Progress Report for EPA Region 2

<b>Site:</b>	<b>Diamond Head Oil Superfund Site</b>		<b>Phase:</b>	<b>OU1/OU2 Remedial Design</b>	
<b>Bill No.:</b>	<b>27088591</b>	<b>IAG Number :</b>		<b>DW96959235</b>	
		<b>IAG Award Date:</b>		<b>October 31, 2017</b>	
		<b>IAG Expiration Date:</b>		<b>June 30, 2022</b>	
<b>Reporting Period:</b>	<b>From:</b> <b>1 November 2017</b>	<b>To:</b> <b>31 January 2018</b>	<b>EPA RPM:</b> <b>Brittany Hotzler</b>	<b>USACE PM:</b> <b>Nanci Higginbotham</b>	

**Project Description:** Provide technical assistance for the remedial design of the Operable Unit 1 (OU1) and OU2 remedy for the Diamond Head Oil Refinery Superfund Site, Kearny, NJ

**Work Performed**

**Narrative**

- Received IAG and started scoping and procurement activities for award of A-E services task order for RD.

**Meetings**

- None

**Key Milestones Completed**

- None

**Projected Work**

**Narrative**

- Continue scoping and procurement activities for new RD task order award.

**Meetings**

- TBD

**Key Milestones Forthcoming**

- Selection of most highly qualified A-E firm for the RD work. End of March 2018.

**Issues**

**Technical:**

- None

**Schedule:**

- None

**Funding:**

- Will provide updated funding forecast for FY18 and beyond for March EPA/USACE coordination meeting.

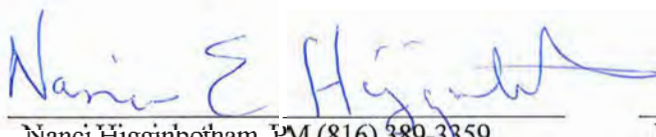
<b>USACE</b>	<b>Direct Fund Cite</b>	<b>Total Amend</b>	<b>Total IAG</b>	<b>Date</b>
\$65,000	\$65,000	Initial	\$130,000	10/31/17
<b>\$65,000</b>	<b>\$65,000</b>		<b>\$130,000</b>	<b>Total as of 1/31/18</b>

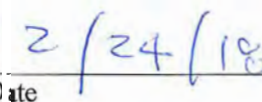
Note: USACE Includes USACE Labor, travel, etc.

## Progress Report for EPA Region 2

Obligation Plan					
Contract	Planned \$	Date	Actual \$	Date	Notes
TBD	TBD	TBD			New task order for the OU1/OU2 RD

Project Delivery Team	
<i>Name</i>	<i>Responsibility</i>
Nanci Higginbotham	Project Manager
Phil Rosewicz	Senior Project Engineer
KC Kamp	Junior Project Engineer
Amy Darpinian	Project Chemist
Greg Hattan	Project Hydrogeologist
Travida Byas	Contracting Officer
Eric Bowie	Contracting Specialist
TBD	COR
TBD	A-E design firm

  
 Nanci Higginbotham, PM (816) 389-3359

  
 Date

Attachments – Monthly Financial Summary Status Report